

Policy Title: FINANCIAL CONDITION

The President shall administer the Board approved budget without material deviation and shall protect the College from financial risk. It is a material deviation to:

- Expend more funds than have been received in the fiscal year without prior Board approval.
- Indebt the organization in an amount greater than can be repaid by otherwise unencumbered revenues within the current fiscal year or can be repaid from accounts previously established by the Board for that purpose.
- Expend funds from restricted or designated accounts except for the purposes for which the account was established without prior Board approval.
- Make any purchase or commit the organization to any expenditure greater than \$50,000 that deviates from approved budget without Board approval.

Furthermore, the President may not:

- Make any purchase:
 - without prudent protection against conflict of interest;
 - over \$25,000 without having solicited and obtained at least three competitive quotes, if available; and
 - over \$50,000, \$25,000 for construction contracts, without receipt of three sealed bids/RFPs, if available, submitted on prepared specifications unless a waiver of bidding requirements has been issued as permitted by the Wisconsin Technical College System Administrative Code.
- Accept gifts or grants which obligate the College to make future expenditures of funds or human resources other than those created by the gift or grant without Board approval or which are not in the best interest of the College to accept.
- Fail to maintain adequate combined operating fund balance reserves sufficient to maintain a healthy financial position as required by the Higher Learning Commission, North Central

Adopted: July 11, 2011

Reviewed: August 20, 2012; August 18, 2014; July 11, 2016; August 20, 2018; September 21, 2020

Revised: October 15, 2012; October 17, 2016; October 15, 2018

Association of Colleges and Schools, Moody's Rating Service, Inc., and the college's selected independent audit firm.

- Fail to apply for aid from all sources of funding when known to be eligible except when not in the best interests of the College.